

Appendix E

HATE CRIME STRATEGIC MANAGEMENT GROUP

TERM OF REFERENCE

PURPOSE

The Hate Crime Strategic Management Group (SMG) will work with key partners to develop, manage and deliver the Hate Crime Strategy and its Delivery Plan for the Bradford District Community Safety Partnership.

Working in partnership SMG will aim to work towards:

- Preventing hate crime;
- Increasing reporting of hate crime;
- Responding to and building an understanding of hate crime across communities;
- Improving support for victims of hate crime.

REMIT

The SMG's remit would be to:

- To lead the Council's and its partners approach to addressing hate crime across the Bradford District.
- To support the Community Safety Partnership to develop and deliver a coherent hate crime strategy for Bradford District.
- To ensure that the hate crime strategy is implemented on a partnership approach with clear delivery plans and review milestones.
- To lead a co-ordinated approach to prevent duplication and prevent services working outside the agreed strategy.
- To monitor and review data regarding hate crimes, hate crime incidents, and other relevant data, in order to analyse trends, 'hotspots' etc and plan action accordingly.
- To work in partnership with all members of Bradford Hate Crime Alliance (BHCA) and other key agencies to reduce hate crime.
- To monitor the co-ordination and management of third party reporting centres by BHCA in the district.
- To ensure that the work of the West Yorkshire Police Hate Crime Scrutiny Panels and Independent Advisory Groups is monitored, and to support WYP to shape on-going strategy relating to both groups.

MEMBERSHIP

SMG will be made up of representatives from Bradford Council, West Yorkshire Police, Bradford Hate Crime Alliance and other key agencies that have a strategic role in addressing hate crime across Bradford District.

SMG will comprise of core members from:

- City of Bradford Metropolitan District Council – Neighbourhood and Customer Services to include: Stronger Communities and Prevent
- Bradford Hate Crime Alliance
- West Yorkshire Police
- Victim Support
- West Yorkshire Restorative Justice Service

SMG will work in collaboration with (non-exhaustive list):

- Education Services - to include: University and Colleges across the District;
- Housing – to include: Schools, Bradford Council Housing; Incommunities; Manningham Housing; Horton Housing
- Safeguarding Adults Board
- Children’s Safeguarding Board
- Health Partners
- Probation
- Fire Services
- Voluntary Sector Organisations/Groups (to include those that support people with disabilities; women; LGBTQ+; new communities - refugees, asylum seekers, new arrivals; race / religion / belief; people living in poverty; young people)
- Residents / Communities (e.g. Bradford for Everyone Ambassadors)

Clear communication mechanisms will be in place to ensure a wide reach of partners and stakeholders are involved in the delivery of Hate Crime work.

STRUCTURE AND REPORTING

The Hate Crime Strategic Management Group will be a Sub-group of and report to Community Safety Partnership and will be informed by the Stronger Communities Partnership Board. There will be a reciprocal arrangement in place to ensure these two boards are connected and kept informed in relation to hate crime work.

Reporting on progress will be provided as required to both Community Safety Partnership and Stronger Communities Partnership Boards.

SMG will report to the Corporate Overview and Scrutiny Committee.

SMG may choose to set up further task and finish groups as required, chaired by members of SMG and or external partners.

The Chair of the SMG will be appointed by Safer Communities Partnership and will be the lead for Hate Crime from Bradford Council.

The servicing of SMG such as minute taking, arranging meetings etc will be provided by Bradford Council.

The Agenda for meetings of the Group will be agreed by the Chair.

CONDUCT & VALUES

All members will be responsible for the adherence to the code of conduct and maintaining confidential information.

SMG commits to work and live by the Bradford District's Shared Values of Respect, Care, Share, Protect. These values underpin everything the group will do; SMG to complete the online self-evaluation annually (March end) to see how the group has got on.

FREQUENCY OF MEETINGS

SMG meetings will be held on a quarterly basis. However, more frequent meetings may be agreed should they be required.

Members of the group will be permitted to send a representation if they are unable to attend, however non-attendance at two or more meetings in a 12-month period may result in removal of that member from the group.

All meetings will be hosted by CBMDC or WYP.

DECISION MAKING

Any decisions where agreement cannot be reached by consensus will be referred for a decision to the joint Chair/s of the Community Safety Partnership and Stronger Communities Partnership Boards.

REVIEW

SMG will annually review Terms of Reference and working arrangements for the group and its task and finish groups.

Updated Sept-22
To be approved in Mar-23